



**BOARD RESOLUTION NO. 942**  
**Series of 2016**

**PROMULGATING THE GUIDELINES ON THE  
REGISTRATION OF HOMEOWNERS ASSOCIATIONS  
ORGANIZED UNDER GOVERNMENT HOUSING PROGRAMS**

PURSUANT to the authority to formulate the procedure in the registration of homeowners associations under Section 4 in relation to Section 20(c) of Republic Act No. 9904, the Housing and Land Use Regulatory Board (HLURB) hereby adopts and promulgates the following Guidelines on the Registration of Homeowners Associations organized under Government Housing Programs.

Section 1. *Coverage* – This Guidelines shall apply to the registration of homeowners associations organized pursuant to the Community Mortgage Program (CMP) of the Social Housing Finance Corporation, the Land Tenurial Assistance Program and similar programs of the National Housing Authority (NHA) and other government housing programs under the auspices of the Presidential Commission on the Urban Poor, Local Governments and other duly authorized National Government Agencies.

Section 2. *Documentary Requirements*. – The following documents shall be required for the registration of homeowners associations availing of government housing programs:

(a) Articles of Incorporation/Association which shall be signed by all incorporators, which shall be not less than five (5) nor more than fifteen (15) members, on every page thereof including the acknowledgment page.

(b) By-Laws of the Association which shall likewise be signed in each and every page thereof by all the incorporators as stated in the Articles of Incorporation/Association.

(c) Board Resolution adopting the Code of Ethics and Ethical Standards for Officers and Board Members of the Homeowners Association.

(d) Incorporators' Resolution stating that:

(1) The Incorporators have appointed a representative who is thereby authorized to do and perform any and all acts necessary and proper for the registration of the Association;

(2) The Incorporators, through their aforementioned representative, undertake to change the corporate name of the Association in the event that another homeowners association has already acquired a prior right to the use of said name or one similar to it; and,

