



SOCIAL HOUSING FINANCE CORPORATION
(a subsidiary of National Home Mortgage Finance Corporation)

Invitation to Bid

**The Provision of Security Services for Social Housing Finance Corporation (SHFC)
for One (1) Year**

1. The *Social Housing Finance Corporation (SHFC)* through its Corporate Budget for Year 2011 intends to apply the sum of **Four Million Eight Hundred Thirty Eight Thousand One Hundred Sixty Five Pesos and 28/100 (P4,838,165.28)** being the **Approved Budget for the Contract (ABC)** to payments under the contract for **Project No. 2011-03: The Provision of Security Services for Social Housing Finance Corporation (SHFC) for One (1) Year**. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
2. The *SHFC* now invites bids for the supply to the **Provision of Security Services for Social Housing Finance Corporation (SHFC) for One (1) Year** located at **BDO Plaza 8737 Paseo de Roxas, Makati City** and its offices, particularly in the following offices:

| | QUANTITY |
|-------------------------------|-----------------|
| NCR (With Night Shift) | 3 |
| NCR (W/O Night Shift) | 8 |
| Bacolod | 1 |
| Cagayan De Oro | 1 |
| Cebu | 1 |
| Cauayan | 1 |
| Daet | 1 |
| Davao | 1 |
| General Santos City | 1 |
| Iloilo | 1 |
| Palawan | 1 |
| Zamboanga | 1 |
| TOTAL | 21 |

Period of Contract shall be One (1) year and shall commence upon receipt of the Notice to Proceed. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible Bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested Bidders may obtain further information from SHFC and inspect the Bidding Documents at the address given below during **8:00 a.m. to 5:00 p.m.**
5. A complete set of Bidding Documents may be purchased by interested Bidders on 5 September 2011 from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Four Thousand Pesos (P4,000.00)** to the Cashier.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of SHFC, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids. The method of payment will be *on cash basis*.

6. SHFC will hold a Pre-Bid Conference on **12 September 2011, 2:00 p.m.** at the SHFC Board Room, *5th Floor, BDO Plaza 8737 Paseo De Roxas, Makati City*, which shall be open only to all interested parties who have purchased the Bidding Documents.
7. Bids must be delivered to the address below on or before **26 September 2011 at 2:00 p.m.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **26 September 2011, 2:00 p.m.** at the SHFC Board Room, *5th Floor, BDO Plaza 8737 Paseo De Roxas, Makati City*. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. *SHFC* assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid. *SHFC* reserves the right to waive any or all formal requirements, so that it shall likewise not be held liable for any defects or typographical errors in all documents received by the bidder, which shall be presumed to have been read and understood by the bidders to be mere defects in form only.
9. *SHFC* reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to the contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

MARISSA D. DIESTRO
Head BAC Secretariat
Social Housing Finance Corporation
6th Floor, BDO Plaza 8737 Paseo De Roxas, Makati City
(T) +63 2 750 6346 (loc) 732; +63 2 817 3168
procurementunitshfc@yahoo.com
(F) +63 2 894 4921
www.shfcph.com

EVP EDUARDO T. MANICIO
Chairman, BAC